

F O R W A R D P L A N

FOR THE PERIOD: 1 JANUARY 2016 TO 30 APRIL 2016

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 JANUARY 2016 TO 30 APRIL 2016**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Capital Programme 2016/17	Council	3 February 2016
2	School Admission Arrangements 2017	Executive Board	11 February 2016
3	Budget 2016/17	Council	2 March 2016
4	Impact of proposed reductions in voluntary sector funding for 2016/17	Executive Board	28 January 2016
5	Halton Infant Feeding Strategy 2016-19	Executive Board	14 January 2016

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Capital Programme 2016/17	Council 3 February 2016	To note the details of Capital Funding received for 2016/17.		Schools Capital Announcements - DfE 9/2/15 available from People and Economy Directorate, Rutland House, Runcorn	
School Admission Arrangements 2017	Executive Board 11 February 2016	To approve the Council's School Admissions Policy for the September 2017 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	Statutory consultation is undertaken between 2 November 2015 and 14 December 2015 via a comprehensive consultation document on the Council's website and is also issued via the Local Authority Circular with all primary and secondary schools, neighbouring local authorities and the		Martin West martin.west@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>four Diocesan authorities representing voluntary aided schools in Halton.</p> <p>Representations can only be made as part of the statutory consultation process which closes on 14 December 2015. Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator within the prescribed timescale.</p>		

Resources Portfolio

Budget 2016/17	Council 2 March 2016	To seek approval for the Council's revenue budget, capital programme and council tax for 2016/17.	The public, via Area Forum meetings and the Chamber of Commerce via the Bulletin.		Operational Director - Finance
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Economic Development

Impact of proposed reductions in voluntary sector funding for 2016/17	Executive Board 28 January 2016	To determine the level of reductions in the voluntary sector funding for the organisations presented in the report.	Consultation will be undertaken with all providers. Representations should be submitted to Sue Wallace-Bonner, Director of Adult Social Services, by 7 January 2016.		Sue Wallace-Bonner susan.wallace-bonner@halton.gov.uk
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Health and Wellbeing Portfolio

Halton Infant Feeding Strategy 2016-19	Executive Board 14 January 2016	To agree the Halton Infant Feeding Strategy 2016-19.	Focus groups with families, through existing groups via health visitors, children's centres groups, breastfeeding peer support groups and the Council's website.		Julia Rosser julia.rosser@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

- Leader – Councillor Polhill
- Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor Philbin
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Services Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor R. Hignett
- Transportation Portfolio Holder – Councillor T McInerney